

Binghamton University Running Club

Purpose: The Running Club has a dual purpose to supply an outlet for runners to compete as a member of the team and to create a support network for people interested in the sport. Coming together as a team will give us opportunities to compete that would not exist as individuals. With our pooled knowledge of all things running and a strong work ethic we hope to create an atmosphere where all running goals are met.

Article I:

The name of this club shall be “Binghamton University Running Club” and can be abbreviated as BURC. The team mascot will be the Honey Badger and the team color is arugula.

Article II - Membership:

Membership is open to all Binghamton University undergraduate, graduate students, faculty and staff. Limitations in participation will not occur based solely on skill as that is contrary to our purpose. New members can join at anytime during the semester.

“The policy of our chartered organization is not to engage in policies or practices that serve to discriminate against or give preference to any student on the basis of their age, color, creed, differently-abled status, marital status, national origin, political belief, race, religion, sex, sexual orientation or veteran status in regards to membership and participation in an organization’s activities. According to the United States Court of Appeals, Seventh Circuit decision in CLS v. Walker, Universities may not force organizations to open their leadership to students who do not share in an organization’s purposes, however, general membership of an organization must continue to remain open to all students and others as outlined in the constitution of the Student Association at the State University of New York at Binghamton.”

Article III - Executive Board:

The executive board organized in a three tier in a hierarchy. The top tier will consist of leadership positions and is comprised of the Co-Presidents (2) and Vice President. The second tier is comprised of the permanent positions of Treasurer, Secretary, Public Relations Director and Captains. The third tier is comprised of the chairs of standing committees and the Sophomore Representatives.

Section I:

The responsibility of these positions are as follows:

Co-Presidents (2):

- Make general decisions that affect the day-to-day functions of the club
- Facilitate communications between the club and the Director of Club Sports
- Responsible for the travel binder and for making decisions regarding travel arrangements
- Delegate tasks to other members of the E-Board or temporarily reassign responsibilities
- Oversee the production of the annual budget request
- Schedule regular E-Board meetings to meet the club’s needs

Vice-President:

- Serve as acting president in the absence of the Co-Presidents
- Aid the Co-Presidents in organizing travel arrangements
- Serve as permanent head of the Events Committee

When the club travels a member of the top tier is responsible to travel with them or to have another e-board member approved by the Club Sports Director.

Treasurer:

- Keep records of financial transactions and track the balance of the club's account
- Make any collections or deposits necessary for club function or reassign these tasks
- Prepare the annual budget request in conjuncture with the Co-Presidents

Secretary:

- Take minutes at E-Board meetings
- Organize the Google Drive folder and ensure all relevant documents are there
- Assist the Co-Presidents with making travel arrangements
- Ensure that all members are registered on B-Engaged

Public Relations Director:

- Organize uniform and clothing orders with the input of the other E-Board members
- Operate the club's social media presence and appoint a Webmaster for the club website
- Coordinate the club's appearance at University Fest, Rec Fest and other recruiting opportunities

Captains (Men's and Women's):

- Leads practices and ensures new members have running groups
- Responsible for keeping members on task during away meets

Sophomore Representatives (2):

- Serve as the underclassmen liaison to the E-Board
- Assist the Vice-President in facilitating the Events Committee

Standing Committees:

Events Committee: Responsible for organizing fundraisers, pasta dinners and social events. Any registered member of club is welcome to serve on the Events Committee at the discretion of the Vice-President and all E-Board members are encouraged to participate in any meeting.

The creation of committees is at the discretion of the president and all committee chairs are appointed by the president. Committees can include Coaching (non-club members), Travel Coordinator, Social Coordinator, Photographer, Sponsorship Coordinator, Webmaster, and Mailing List Manager.

At least 4/5ths of the e-board will be comprised of undergraduate students. One person cannot hold a total of more than one e-board position if in the top two tiers.

Section II:

Email: The ability to send emails over the list-serve will be reserved for e-board members. In order to avoid excessive emailing the e-board can only send emails which pertain to their responsibilities.

Article IV - Elections:

The e-board will be elected every spring for the following fall. The elections will take place at a special e-board meeting that is announced at least two weeks in advance. Any member of the club can be nominated and then a simple majority vote by club members present at the meeting will determine the winner. Votes must be placed in person at the time of the meeting. If no candidate receives a majority then the candidate with the lowest number of votes will be dropped and a re-vote will be called for the remaining candidates. The elections will begin with first the president and then move

down the hierarchy. If a member is to leave a position mid-semester, a Special Election will take place at the discretion of the President. Members will get a chance before voting to ask candidates questions.

Removals

If a member of the e-board is neglecting to perform their duties then a member of the top tier of the e-board can call for removal proceedings. When removal proceedings are called the president or vice-president must personally contact the individual. Then an e-board meeting is held and a majority vote by e-board members will determine whether the person is to be removed. If the president is removed then the vice-president assumes the duties of president. Otherwise the election process is run normally.

Suspensions

The president has the power to suspend any member of the e-board at anytime. Suspensions are at the discretion of the president but should be reserved for egregious or repeated behaviors. Suspensions can be overruled by a $\frac{3}{4}$ majority of e-board members. Suspensions are temporary and will be lifted upon overrule, or 4 weeks from suspension date. An e-board member can not be suspended twice in a period of 90 days, though may be called in for the removal process at any time.

Vacancies

In the event of a vacancy, the president can appoint a temporary replacement. The president must call an e-board meeting in a responsible amount of time after the vacancy.

Article V - Meetings

Practices will take place every weekday and weekend (without travel) and meet at one central location. E-board meetings will be held regularly at the President's discretion.

Quorum will be over 40% of the e-board.

Article VI - Conduct and Participant Expectations:

Members are expected to become involved with the culture of BURC. Members will be involved with events, fundraisers, out-tings, practices, and travels. Respect must be given to all members, regardless of participation in events, travel, or practice. Reports of disrespect must be reported to the President. The president will talk to intended targets (targets may be non-club members) and act as a mediator. If a club member is repeatedly disrespectful of BURC or its members, that member will be asked to leave the club and any involvement. If disrespect is given from an outside source, the president shall report them to the appropriate authorities and suggest disciplinary action.

Article VII - Finances:

Fundraising will be an integral part of club activities. Fundraising will be regular and will be directed by appropriate members. Fundraisers can include but are not limited to Bottle Drive, t-shirt sale, coin drop, races, meets, campaigns, and other events. All members will be involved with fundraising. Involvement will influence member's travel rights. Individual Contributions will be used for uniforms, travel expenses such as food, and t-shirts.

Article VIII - Amendments:

Amendments to the Constitution can be proposed at any official e-board meeting with over 80% attendance of e-board members. Amendments will have a mandatory discussion period of 15 minutes. After the discussion period, a vote will be taken with at least 70% of those attending voting yes to pass the amendment. The amendment will be effective immediately.